

Mayor J. Paul Kilgore, Jr. gaveled a called meeting of the Amherst Town Council to order on April 28, 2014 at 7:00 P.M. in the Council Chambers of the Town Hall at 186 S. Main Street. Council members Kenneth Bumgarner, Mike Mozingo, Rachel Thompson, Kenneth Watts and Richard Wydner were present. Town Manager Jack Hobbs, Town Attorney Tom Berry and Police Chief Kelvin Brown were present.

Chief Brown came forward to present a letter announcing his intent to retire as of August 31, 2014. He expressed his appreciation for the Council's support during his time as the Town of Amherst Police Chief. Mr. Bumgarner made a motion which was seconded by Mr. Mozingo and carried 4-0-1 to accept the letter as Chief Brown's official retirement notice and to recognize that August 31, 2014 would be his last day as a Town employee. Messrs. Bumgarner, Mozingo, Thompson, and Wydner voted "Aye" and Mr. Watts abstained.

There was a discussion on the process the Town would follow to fill the soon to be vacant Police Chief position. Mayor Kilgore agreed to lead the process of developing a job vacancy advertisement, a position profile and updating the job description for Town Council review on May 14.

By consensus it was understood that the Town Council will act as a committee of the whole during the Police Chief selection process but the next Town of Amherst Police Chief would report to the Town Manager. Town Manager Hobbs was asked to prepare a proposal on actions that should be taken to effect this new staff alignment.

Mr. Bumgarner made a motion that was seconded by Mr. Watts and approved 5-0 that the Town Council convene in closed session for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation per the exemption at §2.2-3711A.1 of the Code of Virginia. Messrs. Bumgarner, Mozingo, Thompson, Watts and Wydner voted "Aye".

Mr. Bumgarner made a motion that was seconded by Mr. Watts and approved 5-0 that the Town Council certify that to the best of each councilors' knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session. Messrs. Bumgarner, Mozingo, Thompson, Watts and Wydner voted "Aye" via the roll call method.

There being no further business, Mr. Bumgarner made a motion that was seconded by Mr. Mozingo and approved 5-0 to adjourn the meeting at 8:20 P.M. Messrs. Bumgarner, Mozingo, Thompson, Watts and Wydner voted "Aye".

J. Paul Kilgore, Jr.
Mayor

Attest: _____
Clerk of Council